

From Berkeley Faculty and Graduate Students Qualities and Behaviors of Productive Mentees

Qualities of a Good Mentee

Respectful
Diligent
Curious
Hard working
Punctual
Listens and takes in advice
Engages and takes initiative
Responsible
Open-minded
Willing to listen
Respectful of mentor's time and ideas
Proactive
Honest

What a Good Mentee Does

Addresses issues as they arise
Does their work
Gives positive feedback to mentor
Is proactive and takes initiative
Listens
Admits mistakes with grace
Thinks before acting
Asks for advice
Translates advice into action
Communicates needs
Asks questions as needed to clarify expectations
Respects authority of mentor
Speaks up about concerns
Meets deadlines
Reciprocates effort