



Berkeley
Graduate Division

DATE: January 27, 2022

TO: Deans, Department Chairs, Head Graduate Advisors, Graduate Student Affairs Officers

SUBJECT: Policy Governing Joint Authorship between faculty and students

Dear Colleagues,

Since the 1990s, the Graduate Council has required that each academic unit has a policy governing credit for published research that is jointly authored by graduate students and faculty. With the understanding that practices differ between various disciplines and departments, units were asked back then to submit their own policy or they would be assumed to have adopted the following campus-wide policy.

In attributions of authorship of research carried out jointly by faculty and graduate students, the name of the person who designed the research and wrote the paper will appear first, followed by the names of other authors in the order of their relative contributions to the publication (including research and writing). The Principal Investigator's name will appear last unless the Principal Investigator wrote the paper and he or she is therefore the first author.

For those of you who may not have been aware of this requirement or find that the extant policy is ill-suited to your program's needs, we now invite you to make sure that your unit has a policy that is in keeping with the norms and expectations of your field and that all of your faculty and graduate students are aware of it (e.g. sending them a link, posting it on a website). Please also ensure that your unit's policy is on file with the Graduate Division by submitting a copy to lhsong@berkeley.edu.

Contact Assistant Dean Linda Song (lhsong@berkeley.edu) if you have any questions.

Warm regards,

Lisa García Bedolla
Vice Provost for Graduate Studies and Dean of the Graduate Division

Eve Sweetser
Chair of the Graduate Council