

REQUEST FOR CHANGE IN HIGHER DEGREE COMMITTEE

The recommended appointments for this reconstitution should be in agreement with the policies on constitution of faculty committees for higher degrees set forth in the current Graduate Studies Handbook. Please note that the chair of the student's qualifying examination committee may not be appointed as the dissertation chair. The **Head Graduate Adviser** of the department shall consult with the student and the faculty members involved before approving the petition. All concerned acknowledge that the reconstituted committee will become **effective ONLY after issue of written approval by the Graduate Division.**

Request for change in (please check one): Qualifying Examination Committee
 Doctoral Dissertation Committee
 Master's Thesis Committee

Name of student: _____ Student ID #: _____
LAST, FIRST, M. I.

Degree: _____ Major: _____

Address: _____
NUMBER, STREET, CITY, STATE, ZIP CODE

I recommend that the committee be reconstituted as follows:

COMMITTEE CHAIR, DEPARTMENT _____ EMAIL _____

CO-CHAIR (IF APPLICABLE), DEPARTMENT _____ EMAIL _____

ACADEMIC SENATE REPRESENTATIVE, DEPARTMENT _____ EMAIL _____

ADDITIONAL MEMBER, DEPARTMENT _____ EMAIL _____

ADDITIONAL MEMBER, DEPARTMENT _____ EMAIL _____

I have contacted the previous and prospective faculty member(s) and the student and obtained their input in making this recommendation. The reasons for the reconstitution (and any divergences from policy) are as follows:
(Please use a separate sheet, if needed.)

Signature of Head Graduate Adviser: _____ Date: _____

Department: _____