Plan B — Application for Candidacy for the Doctor of Philosophy
Joint Doctoral Program

See Guide to Graduate Policy F2.8 for candidacy eligibility requirements. Submit the completed application to Graduate Services Degrees, 318 Sproul Hall, University of California, Berkeley, Berkeley, CA 94720-5900. Direct questions to your program’s Degrees Office advisor: grad.berkeley.edu/academic-progress/advising.
Include a check in the amount of $90* payable to the Regents of the University of California. * Candidacy fees are used to support graduate student professional development.

S.I.D. #

Degree Granting Program:

Name:       Email address:

AS IT APPEARS ON STUDENT RECORDS.       LAST, FIRST, MIDDLE

Qualifying examination committee:

COMMITTEE CHAIR, DEPARTMENT       DATE EXAMINATION PASSED

Members of the dissertation committee:

DISSERTATION CHAIR, DEPARTMENT       EMAIL ADDRESS

ADDITIONAL MEMBER, DEPARTMENT       EMAIL ADDRESS

ADDITIONAL MEMBER, DEPARTMENT       EMAIL ADDRESS

ACADEMIC SENATE REPRESENTATIVE, DEPARTMENT       EMAIL ADDRESS

Designated Emphasis:

Note: If you have been admitted to an approved Designated Emphasis (DE), specify below and obtain the signature of the DE Head Graduate Advisor. Designated emphasis not listed here will not appear on your degree.

DESIGNATED EMPHASIS       SIGNATURE OF DESIGNATED EMPHASIS HEAD GRADUATE ADVISOR

Please check the appropriate box (must be completed by the student):

1. ☐ My research project does not involve human subjects or vertebrate animals.

Note: If your research involves human or live animal subjects, you must take the appropriate online Collaborative Institutional Training Initiative (CITI) course and print out the certificate of completion to submit with this application for candidacy. Your application will not be accepted without the CITI certificate.

2. ☐ My research project involves human subjects. I understand that I must (a) obtain protocol approval or a determination of exemption from the Committee for Protection of Human Subjects (CPHS) prior to the initiation of the research, and (b) inform the Graduate Division of the protocol number within six months of the advancement to candidacy date.

2a. ☐ I have completed and passed all of the modules for the Biomedical or Social-Behavioral course pertaining to human subjects research as offered by the CITI program and a copy of my certificate of completion for the course is attached.

3. ☐ My research project involves live vertebrate animals. I understand that I must (a) obtain protocol approval from the Animal Care and Use Committee (ACUC) prior to the initiation of the research, and (b) inform the Graduate Division of the protocol number within six months of the advancement to candidacy date.

3a. ☐ I have completed and passed the basic course, “Working with the IACUC”, and a copy of my certificate of completion for the course is attached.

SIGNATURE OF STUDENT       DATE       SIGNATURE OF JOINT PROGRAM ADVISOR/CHAIR       DATE

SIGNATURE OF DISSERTATION CHAIR       DATE       SIGNATURE OF HEAD GRADUATE ADVISOR, UC BERKELEY       DATE

3-1-2016
Instructions

To be eligible for advancement to candidacy, you must have (Link)
1) satisfied the foreign language requirement, if applicable;
2) passed your Qualifying Examination;
3) no more than two courses graded incomplete;
4) a minimum 3.0 grade-point-average in all upper division and graduate work taken in graduate standing; and
5) fulfilled any other departmental requirements, verified by a signed “Final Report”

If you have satisfied the eligibility requirements listed above, complete this application and obtain signatures from the Head Graduate Adviser for your major and your Dissertation Committee Chair. File the advancement form no later than the end of the semester following the one in which you passed the Qualifying Examination.

If you will be conducting research using human subjects, you are required to first take the online Collaborative IRB Training Initiative (CITI) course (https://www.citiprogram.org/default.asp) and submit a copy of the CITI Course Completion Record with this application. For more information, contact the Office for Protection of Human Subjects (http://cphs.berkeley.edu).