Application for Exchange Program at Stanford University

Submit to:
Student Services Center
Tresidder Memorial Union, 2nd Floor
Monday - Friday, 9 a.m. - 5 p.m.
650.723.7772

Graduate Admissions
Office of the University Registrar
Stanford University
gradadmissions@stanford.edu

This application is only for University of California, Berkeley (UC Berkeley) or University of California, San Francisco (UCSF) graduate students who wish to enroll in Stanford courses.

Application and Registration Process:

1. Completely fill out form and obtain all signatures. Student is responsible for obtaining all signatures prior to submitting the form.
   a. Discuss plans with your Home campus department and obtain Home campus departmental signature.
   b. Discuss plans with the academic department at Stanford and obtain Stanford departmental signature.
   c. Obtain approval and signature from Home campus registrar’s office (see contact information below).
   d. International students are required to obtain a signature from Home campus International Student Advisor.
   e. Obtain signature and approval from Stanford University Office of the University Registrar. Return form to the Student Services Center (contact information above).

2. A new application is required for each quarter at Stanford University.

3. Exchange students attending exchange program pay all tuition and fees to their Home school only.
   a. UCSF is on the quarter system, and credits typically correspond to Stanford quarter units.
   b. UC Berkeley is on the semester system. Stanford is on the quarter system, One Stanford unit counts as .67 UCB semester unit. For example, a 3 unit course at Stanford would correspond to 2 units at UCB. Consult the Graduate Division for further information (see contact below).

4. Submit completed form to your Home campus Registrar and Stanford Student Services Center prior to Study List deadlines published on the Academic Calendar (see web site below).

Note: Exchange applications must be filed by the Study List deadlines. Late fees apply for applications filed after the deadline.

Web Sites:
Search for Academic Classes: http://axess.stanford.edu
Academic Calendar http://registrar.stanford.edu/academic_calendar/index.htm

Contact Information for UC Berkeley:
Graduate Division of the Office of the Registrar
University of California, Berkeley
302 Sproul Hall #5900
Berkeley, CA 94720-5900

Contact Information for UC San Francisco:
UCSF Office of Admissions and Registrar
500 Parnassus, MU-200W, Box 0244
University of California, San Francisco
San Francisco, CA 94143-0244
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Please type or print. Submit fully signed form to the Student Services Center (address above).

Last or Family Name  First  Middle  Social Security Number

Current Mailing Address

Permanent Mailing Address

☐ Female  ☐ Male

Birthdate (mm/dd/yyyy)  Birthplace (City, State, Country)

Country of Citizenship  Phone (include area code)  Email Address

Home Institution:  ☐ UC Berkeley  or  ☐ UCSF

Current Major Department ____________________________  Current Anticipated Degree ____________________________

Number of units for which you are currently enrolled at home campus: ____________________________

Have you ever applied to or attended Stanford?  ☐ No  ☐ Yes  If yes, when? ____________________________  Stanford ID: ____________________________

If you attended under another name, print name ________________________________________________________________________

Course(s) for which you are applying at Stanford: Term ____________________________  Year ____________________________

Print clearly. Exchange student is responsible for entering correct class information. See example below.

<table>
<thead>
<tr>
<th>Class Subject Catalog</th>
<th>Class Number Code</th>
<th>Number</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Units</th>
<th>Grading</th>
</tr>
</thead>
<tbody>
<tr>
<td>HISTORY</td>
<td>000</td>
<td>Approaches to History</td>
<td>Baker, K</td>
<td>4</td>
<td>Letter</td>
<td></td>
</tr>
</tbody>
</table>

Approvals and Signatures

Student Signature: By signing below, I certify that the information contained on this petition and all supporting documents is true and accurate. I understand that misrepresentation(s) of fact and/or circumstances may give rise to a complaint being filed with the Judicial Affairs Office for investigation as possible violation(s) of the Fundamental Standard.

Student Signature  Date

Departmental Representative  ☐ UC Berkeley  or  ☐ UCSF  Print Name  Date

Graduate Adviser or Graduate Division  ☐ UC Berkeley  or  ☐ UCSF  Print Name  Date

International Adviser Signature (required for F-1 or J-1 visa holders only)  Print Name  Date

Registrar’s Office  ☐ UC Berkeley  or  ☐ UCSF  Print Name  Date

Stanford Approval and Signatures:

Department Administrator Signature (Stanford)  Print Name  Date

Signature/Title (Stanford Graduate Admissions Office)  Print Name  Date

Stanford ID: ____________________________  09/2009